

**MINUTES OF  
HURN PARISH NEIGHBOURHOOD PLAN STEERING GROUP  
VIRTUAL TEAMS MEETING - HELD ON 9<sup>th</sup> DECEMBER 2021**

**ATTENDEES:**

Parish Councillor Margaret Phipps (Chair)

Parish Councillor Harvey Greenman

Parish Councillor Mark Cranham

Hurn Resident - Graham Morse

Hurn Resident - Matt Barkas

Jo Witherden Bsc (Hons) DipTP DipUD MRTPI - Planning Consultant

**1. Apologies**

Apologies for absence were received from Hurn Resident - Nigel Billett (Secretary). In his absence, minutes were taken by Cllr. Margaret Phipps

**2. Chair's Introduction**

Councillor Phipps welcomed members of the group. The purpose of the meeting was to go through the ultimate draft Hurn Parish Neighbourhood Plan which had been distributed to group members, and to make any final amendments which were considered necessary. The draft document agreed at this meeting will then go to Hurn Parish Council at their 13<sup>th</sup> December 2021 meeting, for their agreement that it can go out to local consultation in January 2022. There was also to be discussion about the format of the consultation.

**3. Group Discussion**

Members of the group went through the draft plan page by page giving their comments and agreeing on any final amendments which were considered necessary. Jo Witherden shared the document on screen for Members to see, and any agreed changes were made to the text immediately. Members were very pleased with the final draft and happy for it now to go to Hurn Parish Council for their agreement on consultation.

**4. Next Step**

The final draft of the Plan would be circulated to the Group before being referred to the full Parish Council to be signed off for January 2022 consultation.

Jo said that she considered that there was no need to include a Strategic Environmental Assessment with the Draft Neighbourhood Plan consultation, however, she had sent a copy of it to the Statutory Consultees, being Natural England, Historic England and the Environment Agency, to get their agreement that was the case.

## **5. Consultation**

The format of the consultation was discussed. The following would be required as a minimum:

- Displays in Hurn Bridge Club probably on two occasions both weekday and weekend. Draft copies of the plan and larger posters with policies and maps would need to be on display. Members of the Steering Group to be in attendance to answer any questions from members of the public
- Hurn Parish Council would distribute a local newsletter to every household giving details of the consultation
- E mails would be sent to those residents and businesses on the database which included the whole of the airport business park
- Jo would produce a feedback questionnaire to accompany all consultation literature to be distributed, and to be available at the events in Hurn Bridge Club
- The draft Plan and feedback form would be put on the Hurn Parish Council website
- Jo to advise if other measures are required.
- The suggested consultation date is for 6 weeks commencing 24<sup>th</sup> January 2022

## **6. Date and time of next meeting**

To be arranged in due course.