

**MINUTES OF
HURN PARISH NEIGHBOURHOOD PLAN STEERING GROUP
HELD ON 27th JANUARY 2020**

ATTENDEES:

Parish Councillor Margaret Phipps (Chair)
Parish Councillor Harvey Greenman
Hurn Resident - Nigel Billett (Secretary)
Hurn Resident - Matt Barkas
Jo Witherden BSc(Hons) DipTP DipUD MRTPI - Planning Consultant

1. Apologies

Apologies for absence were received from Parish Councillor Mark Cranham and Graham Morse.

2. Minutes of the last meeting

The Minutes of the meeting held on 16th December 2019 were agreed by members of the group.

It was agreed by members that the Minutes of all Neighbourhood Plan Steering Group meetings should be forwarded to the Parish Clerk for inclusion on the Hurn Parish Council website.

3. Declarations of Interest

The remaining forms with any Declarations of Interest of members of the group were either handed in at the meeting or subsequently forwarded to the Parish Clerk.

4. Draft Residents Survey Questionnaire

The Draft Residents Survey Questionnaire, prepared by Jo Witherden, was discussed at length by members of the group.

Various amendments to the questionnaire were suggested by members which Jo duly noted.

It was agreed that the questionnaire would be amended and completed by Jo by Friday 7th February. The completed questionnaire would be sent to the printers on either Tuesday 11th or Wednesday 12th February and would be back from the printers by Friday 14th February. The questionnaire would be distributed to residents of the Parish by Parish Councillors with the help of members of the group during week commencing Monday 17th February and should all delivered by Sunday 23rd February. All completed questionnaires should be returned by residents by Monday 9th March.

It was agreed that paper responses would be preferable to online responses. Residents will be given the option to either return the completed questionnaire by post to the Parish Clerk, at their own expense or by placing it in a collection box in the Village Store which Councillor Phipps will arrange.

5. AECOM Housing Needs Assessment

As the Housing Needs Assessment for the Parish, which had been prepared by AECOM, had only been received a few days prior to the meeting some members of the group had not been able to study it in detail. It was therefore agreed that members should study it after the meeting, if they had not done so already and provide Jo Witherden with any comments they may have by Monday 3rd February.

6. Next Meeting

The next meeting of the group will be held on Monday 16th March 2020 at 7.15 pm at Hurn Bridge Sports Club, Avon Causeway, Hurn